

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
MAY 11TH. 2010 at 7.00pm.**

Public Session:

No members of the public were in attendance and no issues were raised

Present:

Mr. S. Jones
Mrs. J. Manley
Mr. D. Baldwin
Mrs. F. Medley
Mr. J. Kennedy
Mr. R. Bailey
Mr. A. Brown
Mr. R. Pinches
Mrs. S. Dove
Mrs. T. Howells
Mr. D. Roberts
Mr. S. Dodd

In Attendance:

The Parish Clerk

10/19 Apologies.

An apology was received from MACR G. Longmuir

10/20

(a) Election of Chairman:

Mrs. Jill Manley was the only nomination and elected on a unanimous vote.

(b) Election of Vice Chairman:

Mrs. Sue Dove was the only nomination and elected on a unanimous vote.

10/21 Declaration of Personal or Prejudicial Interests:

Mr. Bailey and Mr. Brown both declared an interest in Item 9 of the agenda

10/22 Appointment of Representatives:

The following were confirmed:

Helicopter Noise Liaison Committee	Mr. John Kennedy
Wem and Shawbury Local Joint Committee	Mr. John Kennedy
United Charities	Mrs. Frances Medley
Shawbury Village Hall	Mrs. Frances Medley
SALC Area Committee	Mrs. Jill Manley
Moat Committee	Mr. Adrian Brown
Village Fun Day	Mrs. Jill Manley

10/23 Nomination of Councillors to oversee area of Council work:

Please see appendix A

10/24 Minutes of Meeting held on April 13th. 2010

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

10/25 Matters Arising:

1. Cycle Track (10/04(1))

Mr. Bailey gave details of a number of acts of vandalism in the area including broken glass, tyres pulled out and one removed, branches ripped from hawthorn tree and breaking the notice board, which had necessitated the purchase of a new one. He would erect the new notice as soon as it arrived and cover it with a thicker layer of acrylic.

Nobridge had suggested that there was remedial work needed to the grassed area before they could cut it. Mr. Bailey stated that he would work on the grassed area until it was suitable for Nobridge to maintain it.

2. Village Security (10/04(2))

Mrs. Frances Medley gave details of a proposed contract for the use of facilities in the Village Hall. A suggested fee of £350.00 per annum to cover electricity costs and call out fees was accepted.

Copy of contract – appendix 2

3. Poynton Road/Recreation Ground Hedge (10/04(3))

There was still no response from the Diocese and Mr. Bailey's offer to contact the Archdeacon was accepted.

4. Highways (10/10(bi))

(a) Traffic Light and 40mph signs at Edgbolton:

Mr. Limb had reported that arrangements had been made to repair the traffic lights and that the lights not working on the 40mph signs at Edgbolton were in the original signs and were no longer needed. The new signs did not require lights.

(b) Poynton Road – 30mph signs (10/04(4))

Mr. Jones reported that Mr. Gradwell's response to the request to re-locate the signs was in line with Shropshire Council's policy on traffic signs. Members were unhappy with this and asked that further discussion should take place.

(c) Traffic Signs on A53

Mr. Gradwell had written to say that the provision of warning signs had been included in this year's works programme but the signage used at some local schools was not suitable for a main road.

5. Car Park Renovation (10/04(6)):

Deferred until detailed specification for the project is finalised.

6. Village Seats (10/04(8))

Clerk reported that two seats had been ordered at a cost of £279.00 (+VAT, delivery and fitting). Mr. Brown agreed to identify a suitable location in Edgbolton.

7. Community Service Awards (10/04(10))

It was agreed to proceed with this project and the following policy was adopted:

The Parish Council will make an annual award to anyone who is recognised as having made an outstanding contribution to community life in the Parish.

Serving Councillors will not be eligible for this award and the awards will be presented at the Annual Parish Meeting.

Further discussion on the nature of the award and the method of selection will be determined at the next meeting.

8. Annual Parish Meeting (10/04(13))

Clerk reported that Mr. Dave Wallace would be representing Shropshire Council's planning department.

9. River Roden (10/11(b))

The Environment Agency had agreed to carry out a survey of the river for 800 meters either side of the bridge and would carry out any necessary work at the earliest opportunity.

10. Waste Collection (10/10(iii))

The Street Scene Manager had agreed to change the day that the Street Warden worked in Shawbury to a Monday and part of his job will be to empty the bins by the shops if they are overflowing.

11. Vehicle Operated Signs (10/08))

Clerk reported that Shropshire Council had agreed to carry out speed assessments at the sites identified by the Parish Council.

12. Village Fun Day (10/16(d))

Mrs. Manley gave a report on the activities undertaken and stated that despite the poor weather and being held on Bank Holiday Sunday, the event had been successful and had made a profit of nearly £70.00. She felt that future events should be held later in the year and Members agreed to this.

Mr. Jones congratulated Mrs Manley on the success of the day and thanked her for all the work she had done. This was supported by all the Members. Full report is on file.

13. Floral Gateways – Sponsorship:

Clerk gave details of the Shropshire Council's approved signage and it was agreed to seek sponsorship of £100 for each of the three gateways. A list of potential companies was suggested and the Clerk was asked to contact them. Any responses would be dealt with on a 'first come first offer' basis.

14. Application for Grant Aid (10/16(c))

Applications had been made to the Wem and Shawbury Local Joint Committee for grants towards additional work on the cycle track and for the renovation of the car park. As the Council was not in a position to proceed with work on the car park at present, it was decided to withdraw this application. Mr. Pinches agreed to give a second quotation for work on the cycle track

15. Access (10/16(b))

Velma Finney, Shropshire Council's Access Officer, had advised that it was not the role of the Council to take action against companies not adhering to the regulations. and suggested that the Parish Council make an informal approach to the owners. Mrs. Medley agreed to do this once the owner of the properties was identified.

10/26 Correspondence:

The following correspondence was brought to the attention of Members:

1. Shropshire Council – re-tendering of Local Bus Service. Clerk asked to raise concerns about:
 - (a) Frequency of the Route 64 service and
 - (b) The timing of the last bus to Shawbury.
2. Big Lottery – Finance available for grants towards ‘Changing Places’
Details to be passed to interested local organisations and Council to discuss possible applications.
3. ALC – details of a meeting ‘Working in Partnership with Shropshire Council.

10/27 Accounts for Payment:

It was resolved to pay the following accounts:

Mr .J. Wilson	Salary (May)	£336.50
Mr. J. Wilson	Expenses (April)	£102.46
Inland Revenue	Income Tax (May)	£83.50
Mr. T. Creber	Village work (May)	£417.00
Mr. A. Houlihan	Toilet facilities (May)	£50.00
N.W. P. Electrical	Streetlight Maintenance (April)	£227.57
Mr. R. Bailey	Erdington Play Area - Mowing.	£100.00
	Erdington Play Area – repairs	£78.00
	Moat Area Paths – Mowing	£35.00
		£213.00
Mr. R. Bailey	Acrylic for repairs to sign on Cycle Track	£33.30
LCR	Subscription renewal	£13.50
Nobridge Ltd	Grass maintenance (Recreation Ground)	£42.36
Graphic Office	EP 27 Cartridge	£57.57
Mr. A. Brown	Moat expenses	£30.14
R. A. Allmark & Sons	Footpath construction	£5,540.13
Mr. T. Merchant	Training session for Sue Dove	£50.00

10/28 Financial Statement:

A financial statement was tabled and approved.

10/29 Cycle Dirt Track – Funding

It was agreed that Mr. Bailey could spend up to £400.00 on essential maintenance work.

10/30 Exchange of Information:

- (a) Issues for consideration on the next agenda
 - Additional seats
 - Future of Councillor Surgeries
 - Review of the Youth Pod
 - Big Lottery Fund – (a) Development of land below Glebelands
 - (b) Fitness Footpaths
- Shropshire Council’s Local Development Framework

(b) Issues needing urgent attention:i Highways:

The following concerns were raised:

1. Footpath between Bridgeway and St. Mary's School overgrown.
2. Banking by the entrance to the Moat alongside A52 very wet, indicating a drainage problem
Clerk to pass information to Mr. Limb at the Highways Department.

ii. Streetlights:

No problems raised.

iii Other:

1. Community Testing Event – Thursday 3rd. June 6.00 – 9.00pm Mr. Bailey, Mr. Brown and Mr. Roberts agreed to attend as Council representatives.
2. Mr. Bailey reported that surveyors had been carrying out work on the A53 with regard to a new surface drainage system being installed from the shops to the river.
3. Mr. Bailey reported that he had amended the road sign in Church Close
4. A complaint had been received about children playing football in Erdington Close Play Area – Mrs. Dove to monitor the situation,
5. Mr. Kennedy reported that Mr. Humphries had treated a fresh growth of Japanese Knotweed.
6. Mr. Kennedy stated that he was unable to attend the next Councillor's surgery and Mrs. Manley agreed to attend in his place.
7. Concern was expressed about the break in at Carradine Flats, which had resulted in the theft of the fire extinguishers that were later recovered by Mr. Creber. Clerk was asked to write to Meres and Mosses Housing Association expressing the Council's concern and asking for information on how they intended to improve security for the residents.
8. It was reported that vehicles were parking by the Co-op shop resulting in delivery lorries waiting on the road whilst they unloaded supplies and causing a traffic hazard. Clerk was asked to write to the manager of the Co-op asking for notices to be placed stating that 'Deliveries are due – please leave the area clear'
9. Clerk was asked to write to Ray Parry asking him to carry out remedial work on the Recreation Ground Play Area.

10/31 Information:

Mrs. Medley reported that the Cycle Group would be using the Recreation Ground on May 31st. and the Church Fete was planned for June 26th.

10/32 Unresolved Parish Business:

The following projects/issues have yet to be resolved:

CCTV Camera

Car Park renovation.

Poynton Road – 30mph signs.

Poynton Road/Recreation Ground Hedge

Traffic Lights

Additional Seats
 Fence on A53
 Burial Ground – Consecration
 Vehicle Operated Speed Controls
 A53 Crossing signs
 Floral Gateways – sponsorship
 Local Joint Committee - substitute Councillor.

10/33 Site Meetings

No site meetings had been held.

10/34 Reports from:

(a) Police:

A written report was tabled which indicated that in the period April 13th.to May 10th. the following offences had been recorded:

Criminal Damage to building -1; Criminal Damage to other property – 2; Theft from motor vehicle -1; Theft of pedal cycle – 1; Taking pedal cycle without consent -1; Attempted burglary of dwelling -1; Harassment incidents -3.

(b) Youth:

No report tabled.

(c) RAF Shawbury:

No report tabled.

(d) Shropshire Council::

No report tabled.

10/35 Planning Applications:

No objections were raised to the following applications:

- (a) 5, Riverside, Edgebolton – erection of a two storey extension to rear of building
- (b) London House, Shawbury Heath – construction of an amenity pool
- (c) Shawbury Parish Council – erection of a CCTV camera in the Council car park.
- (d) Shawbury Parish Council development of the extended burial ground.

10/36 Committee Reports:

Wem and Shawbury Local Joint Committee:

1. Mr. Kennedy gave reports on two meetings he had attended:

(a) Summit Meeting at Shrewsbury Football Club.

This meeting reviewed the scheme to date and received details of the grants given. It was well attended and everyone felt that that the scheme had been very successful. Ways of improving the service were considered and the recommendation from Shawbury about possible changes to allow substitution of Council Members at short notice, received favourable comment and would be considered by the officers..

(b) Committee Meeting held at Edinburgh House on May 10th.

Members of the committee received a policing report from Sgt. Hinds (West Mercia Police) and a report from Gail Moore on community activities at RAF Shawbury.

Details of ten grants were confirmed and it was noted that Shawbury Players had received £750.00 to help develop a web site. It had been decided to ring fence

£3,000.00 for Youth activities which would be allocated by a Youth Committee and applications would have to be made by young people.

2. Association of Local Council's Area Meeting:

Mr. Roberts gave an outline report of the meeting. He felt that most of the business mirrored the Local Joint Committee agenda and as such was of little value. There was a feeling by many that area committees had outlived their usefulness

3. Parish Plan:

Mr. Bailey reported that, thanks to work carried out by Mr. Brown, the full Parish Plan was now on the Parish Web site. The Community Council had been unable to load it on to their site but had made a link to the Council's site.

10/37 Press Matters:

Details of the new Chairman and Vice Chairman to be sent to the press.

10/38 Date and Time of next meeting:

The next meeting will be on June 8th.at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed _____ **(Chairman)** **Date** _____